



**Initial Advisory Committee Meeting Report**

All newly admitted MEES Students **must** meet with their Research Advisory committee **prior to the completion of their 2nd semester of graduate study**. Following the meeting, this form must be completed and submitted to the MEES Office by **September 30<sup>th</sup>** (fall semester of second year). **\*\*All committee members must also complete the Annual Student Progress Assessment after each annual committee meeting\*\***

Student's Name: \_\_\_\_\_ Degree Sought: \_\_\_\_\_

Entry Date: \_\_\_\_\_ Foundation: \_\_\_\_\_

Projected Date of Graduation: \_\_\_\_\_ Date of Meeting: \_\_\_\_\_

Advisory Committee Members:	Signatures
Primary Advisor: _____	_____
_____	_____
(3 members for M.S.): _____	_____
_____	_____
(5 members for Ph.D.): _____	_____

**A Summary of Research Advisory Committee Recommendation is required. Included in the written summary should be:**

- Minutes of the meeting including committee's recommendation for student's coursework/tenure in program, research plans and objectives, and timeline for graduation.
- List of courses used to fulfill undergraduate prerequisites requirements
- List of specific courses that student plans to use to fulfill each of the MEES core requirements
- Additional courses student will use to complete specialized graduate training

Student's Signature: \_\_\_\_\_

Primary Advisor's Signature: \_\_\_\_\_